

SITUATION VACANT

Applications are invited from Pakistani Nationals for making appointments on Regular/TTS/Contract basis and non-teaching posts domiciled in the Punjab on regular / contract / daily wages basis. Applicants are required to apply online through the university job portal. They are required to submit the signed hard copy/print out of the same pre-filled online application form along-with their credentials in the Registrar's Office. Fill in the online application form carefully as no editing will be allowed after submission of application. The detailed advertisement with prescribed qualification for all posts can be seen at university job portal (careers.ul.edu.pk).

A. TEACHING POSTS
1. Professor (BPS-21 Regular/ TTS/ Contract)
One in the subject of Veterinary Pathology
Qualifications & Experience:
<ol style="list-style-type: none"> 1. Ph.D. in relevant subject or equivalent qualification from an institute of higher education or University recognized by the Higher Education Commission of Pakistan. 2. Minimum fifteen years' teaching or research experience or ten years' post-Ph.D. teaching or research experience in a postgraduate institute or University recognized by the Higher Education Commission of Pakistan or working in any national or international research organization; 3. Minimum fifteen research publications in the journals recognized by the Higher Education Commission and with impact factor, out of which five publications must be within the last five years. 4. The age limit is between 35 and 50 years on the closing date of application. 5. A candidate must have no third division in his whole academic career.
2. Associate Professor (BPS -20 Regular/ TTS/ Contract)
One each in the subjects of Agronomy, Botany, Chemistry, Computer Science, Economics, Education, English, Forestry and Range Management, Environmental Sciences, Information and Communication Technology, Mathematics, Microbiology, Statistics, Veterinary Pathology, and Zoology.
Qualifications & Experience:
<ol style="list-style-type: none"> 1. Ph.D. in relevant subject or equivalent qualification from an institute of higher education or University recognized by the Higher Education Commission of Pakistan. 2. Minimum ten years' teaching or research experience or five years' post-Ph.D. teaching or research experience in a postgraduate institute or University recognized by the Higher Education Commission of Pakistan or working in any national or international research organization; 3. Minimum ten research publications in the journals recognized by the Higher Education Commission and with impact factor, out of which five publications must be within the last five years. 4. The age limit is between 30 and 50 years on the closing date of application. 5. A candidate must have no third division in his whole academic career.
3. Assistant Professor (BPS -19 Regular/ TTS/ Contract)
Banking & Finance (01), Botany (02), Biotechnology (01), Chemistry (02), Computer Science (02), Education (02), English (02), Food Sciences (02), Entomology (01), Environmental Sciences (01), Forestry & Range Management (01), Horticulture (02), Information & Communication Technology (02), Law (02), Mathematics (02), Marketing (01), Microbiology (01), Molecular Biology (01), Plant Breeding and Genetics (02), Plant Pathology (02), Public Administration (01), Soil Sciences (1), Statistics (02), Veterinary Pathology (01), Veterinary Parasitology (01), Veterinary Medicine (01), Veterinary Physiology (01), Zoology (01).
Qualifications & Experience:
<ol style="list-style-type: none"> 1. Ph.D. in relevant subject or equivalent qualification from an institute of higher education or University recognized by the Higher Education Commission of Pakistan. 2. The age limit is between 25 and 45 years on the closing date of application. 3. A candidate must have no third division in his whole academic career.
4. Lecturer (BPS -18 Regular/ Contract)
Animal Nutrition (01), Biochemistry (01), Biotechnology (01), Botany (02), Business Administration (02), Chemistry (02), Computer Science (02), Economics (02), Education (02), Entomology (01), English (02), Forestry & Range Management (01), Environmental Sciences (01), History & Pakistan Studies (02), Horticulture (02), Information & Communication Technology (02), Islamic Studies (02), Law (02), Mathematics (02), Microbiology (with Basic DVM) (01), Physics (01), Plant Breeding and Genetics (02), Political Science (01), International Relations (01), Poultry Sciences (01), Psychology (03), Public Administration (02), Sociology (02), Soil Sciences (1), Sports Science (02), Statistics (02), Theriogenology (01), Urdu (02), Veterinary Medicine (01), Veterinary Surgery (01), Veterinary Anatomy & Histology (01), Zoology (02).
Qualifications & Experience:
<ol style="list-style-type: none"> 1. MS/ M.Sc. (Hons) or M.Phil. (first division) or equivalent qualification in the relevant subject from an institute of higher education or University recognized by the Higher Education Commission of Pakistan. 2. A candidate must have no third division in his whole academic career. 3. Prior Experience in teaching and research and a proven record of publications will be preferred.
B. NON-TEACHING POSTS
5. Deputy Controller of Examinations; (On BS-18/ Contract) one post
Qualifications & Experience:
<ol style="list-style-type: none"> 1. MS or M.Phil. or equivalent qualification or Master's degree or BS (four years) (minimum second division- 50% marks) or equivalent qualification in the subject of Math; Statistics; Business Administration, Human Resources Management, from an Institute of higher education or University recognized by Higher Education Commission of Pakistan. and 2. Five years' teaching or administrative experience from a public or private institute or University recognized by the Higher Education Commission of Pakistan or a public sector organization 3. Experience working in a university will be preferred. 4. The age limit is between 25 and 45 years on the closing date of application. 5. A candidate must have no third division in his whole academic career.

6. Deputy Treasurer; (On BS-18/ Contract) one post

Qualifications & Experience:

1. MS or M.Phil. or equivalent qualification or Master's degree in Economics or BS (four years) or MBA (Finance) or M. Com or ACCA or ACMA or M.Sc. (minimum second division- 50% marks) or equivalent qualification in the subject of Finance or Commerce or Accounting or Auditing or Economics or Business Administration, Human Resources Management, from an Institute of higher education or University recognized by Higher Education Commission, of Pakistan. and
2. Five years' teaching or administrative experience from a public or private institute or University recognized by the Higher Education Commission of Pakistan or a public sector organization
3. Experience working in a university will be preferred.
4. The age limit is between 25 and 45 years on the closing date of application.
5. A candidate must have no third division in his whole academic career.

7. Deputy Registrar (BS-18/Regular/Contract) one post

Qualifications & Experience:

1. MS or M.Phil. or equivalent qualification from an institute or university recognized by Higher Education Commission; and
2. three years' post qualification teaching or administrative experience from public or private institute or university recognized by Higher Education Commission or public sector organization; or
3. Master's degree or BS (four years) (second division) or equivalent qualification from an institute or university recognized by Higher Education Commission; and (b) five years' post qualification teaching or administrative experience from public or private institute or university recognized by Higher Education Commission or public sector organization.

8. Deputy Director (Quality Enhancement Cell) (BS-18- Contract) one post

Qualifications & Experience:

1. MS or M.Phil. in Management Sciences or Sciences or Social Sciences Ph. D. in the subject of Management Sciences or Sciences or Social Sciences or equivalent qualification from an Institute of higher education or University recognized by the Higher Education Commission of Pakistan. and
2. Five years' teaching or administrative experience from a public or private institute or University recognized by the Higher Education Commission of Pakistan or a public sector organization
3. Experience working in a university will be preferred.
4. The age limit is between 25 and 45 years on the closing date of application.
5. A candidate must have no third division in his whole academic career.

9. Deputy Director (Planning and Development) (BS-18- Contract) one post

Qualifications & Experience:

1. Ph. D. in the subject of Economics or Engineering, Management Sciences or Social Sciences or equivalent qualification from an Institute of higher education or University recognized by the Higher Education Commission of Pakistan. and
2. Five years' teaching or administrative experience from a public or private institute or University recognized by the Higher Education Commission of Pakistan or a public sector organization.
3. Experience working in a university will be preferred.
4. The age limit is between 25 and 45 years on the closing date of application.
5. A candidate must have no third division in his whole academic career.

10. Assistant Engineer (BS-17-Contract) One post

Qualifications & Experience:

1. B.Sc. in Civil Engineering or equivalent qualification from an Institute of Higher Education or University recognized by the Higher Education Commission of Pakistan. Candidate must be registered with the Pakistan Engineering Council as an Engineer in Civil and
2. Three years' teaching or administrative experience from a public or private institute or University recognized by the Higher Education Commission of Pakistan or a public sector organization
3. Experience working in a university will be preferred.
4. The age limit is between 21 and 35 years on the closing date of application.
5. A candidate must have no third division in his whole academic career.

11. Assistant Librarian (BS-17/ Regular / Contract); - One post

Qualifications & Experience:

1. Master's degree or BS (four years) (minimum second division 50% marks/ or CGPA 2.5) in Library and Information Sciences or Information Science or Information Management or equivalent qualification from an institute or university recognized by Higher Education Commission.
2. Well-versed and skillful in using different computer-based library software, MS Office, composing and graphic designing, typing and file data management
3. The age limit is between 21 and 35 years on the closing date of application.
4. A candidate must have no third division in his whole academic career.

12. Personal Secretary to The Vice Chancellor (BS-17/ Regular / Contract); - One post

Qualifications & Experience:

1. Master's degree or BS (four years) (second division) or equivalent qualification from an institute or university recognized by Higher Education Commission.
2. Speed of hundred words per minutes of shorthand.
3. Speed of fifty words per minutes of typing on computer in English; and
4. Sufficient knowledge of computer.

C. GENERAL INSTRUCTIONS

1. Candidates must apply online through the UL website link: careers.ul.edu.pk followed by submission of four sets of dossier for the post of Professor and Associate professor While one set of dossier for all other posts along with duly signed online application form along with original paid receipt, detailed resume (preferably double-sided page print) along with attested copies of degrees, result cards, transcripts, certificates and first page of each publication showing journal name, author list etc. Selected candidates will be asked for submission of original documents for verification from degree awarding institutions and HEC. Applications other than online will not be entertained.
2. Selected Candidates have to meet all selection criteria, agree to all conditions and job descriptions, and sign a job agreement before joining the University of Layyah. They will have to fulfil all conditions during the entire period of agreement and service.
3. Candidates applying for more than one post shall submit a separate application form with necessary documents, complete in all respects. Candidates applying for Veterinary discipline/Computing and Information Technology will also submit a copy of the registration certificate of the Pakistan Veterinary Medical Council (PVMC).
4. Applications must be accompanied by a processing fee paid in the bank (Non-refundable) through Computer Generated Voucher. The payable amount is Rs.5,000/- for the posts of Professor & Associate Professor, Rs.3,000/- for the posts of Assistant Professor & Rs.2,000/- for the post of Lecturer and posts of BPS-17 & above; and Rs. 1000 for posts of BPS 16.

5. All candidates for the teaching posts (Professors, Associate Professors) are also required to submit a soft copy of the dossier in PDF format through email to registrar@ul.edu.pk
6. In all cases, an experience certificate (wherever applicable) must be issued from the Human Resource Department, Registrar Office or, Head of the Organization or Employer.
7. A most recent (not older than three months) passport-size photograph should be affixed to the application form.
8. Candidates already in service of a Government/Semi-Government Department or an Autonomous Body must apply through proper channels within the due date. Otherwise, their application (including an advance copy) will not be entertained.

FOREIGN DEGREES/DIPLOMAS

1. The University shall accept degrees/certificates/diplomas of those foreign universities or Institutions only which have been recognized or attested by the Higher Education Commission (HEC) of Pakistan and Inter Board Committee of Chairman (IBCC) or any other competent agency/authority as the case may be. Foreign Degree Holders must provide an equivalence certificate issued by the HEC or IBCC, as the case may be, along with the application form.
2. Condition of Master' (Foreign) mentioned in eligibility criteria means Master's degree awarded by a Chartered foreign University for which HEC has granted its equivalence with Pakistan's MS/MPhil or 18 years of education.

EQUIVALENT QUALIFICATION

1. The equivalence of foreign and local academic qualifications as laid down by HEC or other regulatory authorities shall be accepted only. In case the candidate claims that his /her qualification is equivalent to the prescribed qualification, the candidate will be required to submit equivalence of his/her qualification issued by the regulatory authority before the closing date.
2. The application of candidates whose result has yet to be officially announced by the Controller of Examinations of the concerned University on or before the closing date of the advertisement shall not be considered.

EXPERIENCE (WHERE REQUIRED/MANDATORY)

For counting of experience of candidates, the following criteria will be applied:-

1. Experience where required for determination of eligibility for a post; a candidate shall have to produce documentary evidence in support of his/her claim.
2. Experience in Government services shall only be accepted if the certificate is issued by the concerned appointing authority/person authorized to do so.
3. The Experience as Part-Time/ Honorary/ Apprentice/ Internee/ Research Assistant/ Research Associate/ Visiting Faculty/ Daily Wages/ Temporary appointment will not be considered/ counted.

NOTE:

1. The following quotas shall also be included, as per recruitment policy 2022 or as issued or amended by the Government / statutory bodies from time to time:
 - i. There is a 3% Quota for persons with disabilities; if the candidate is disabled, he/she will have to submit a certificate from the Provincial Council for Rehabilitation of Disabled Persons of the Social Welfare Department.
 - ii. Eligibility/shortlisting of the candidates (where required) shall be made in accordance with the procedure laid down by the University
 - iii. 15% Quota for women (above the open merit) Or as per Government notification from time to time.
 - iv. 20% Quota of posts in BS-01 to 05 for the children of serving/retired University employees in BS-01 to 05,
 - v. 5% Quota for the persons belonging to minority communities,
 - vi. 40% of seats will be filled by promotion of existing candidates in the University first, and then 60% of seats will be filled on merit against all available seats in the University (existing or new seats).
2. The number of seats can be increased or decreased or withdrawn according to need and availability of suitable candidates, as per rule.
3. Only shortlisted candidates will be called for an interview, and No TA/DA will be paid.
4. Any experience of service will be counted after completion of the terminal degree required for any position. Actual duration of PhD program maximum up to 4-years and actual duration of post-doctorate will only be considered as research experience as laid down by HEC, Islamabad, where applicable, in case it is not a terminal degree required for the position.
5. Selected candidates have to provide police clearance and a health fitness certificate before joining the University of Layyah.
6. The University reserves the right not to fill/withdraw any advertised post/or withhold the appointment against any post without assigning any reason.
7. The University is not responsible if call letters are not received due to the wrong address provided or any lapse of Courier Agency/Post Office/Telephonic Message.
8. **Last date for submission of online applications is 18-04-2024 (Thursday). The printed online application form, along with all supporting documents, must reach this office by 22-04-2024 (Monday) by post/ courier only to the address: The Registrar, University of Layyah, Katchery Road Layyah- Punjab- Pakistan-31200. Incomplete applications and applications received after the due date (even though posted before the last date) will not be entertained.**

**Registrar, University of Layyah,
Katchery Road Layyah. 0606-920247, 920249
(registrar@ul.edu.pk)**